

## CONSULTATION AREA SUPPLIES

### Checklist #1

***\*\*Prior to our arrival, PLEASE...\*\****

***a) Collect payment from patient.***

***b) Set-up post-op appointment for 5-7 days later.***

***c) Prepare consultation area items below.***

- Surgical treatment plan and associated fees  
(attached to outside of patient's chart)**
- Have patient complete an updated Medical History Update Form (Form 2 of 7)**
- X-ray attached to outside of chart**
  - a) Panoramic (or ConeBeam CT) is mandatory for all 3rd molar extractions.**
  - b) Periapicals are acceptable for all other extractions.**
  - c) All X-rays must be less than one (1) year old.**
- Oral surgery forms—inside or attached to the chart**
  - a) Patient Treatment Record (Form 3 of 7)**
  - b) IV Sedation & Anesthesia Record (Form 4 of 7)**
  - c) Disclosure & Consent (Form 4 of 7)**
  - c) Post-operative Instructions (Form 5 of 7)**
  - d) Notice of Privacy Practices (Form 6 of 7)**
- Post-operative gauze package (preferably in an autoclave bag)**
- If patient is having general or IV sedation:**
  - a) Ask patient to use restroom, if necessary, prior to my arrival.**
  - b) Remind patient not to eat or drink at least eight (8) hours prior to appointment.**
  - c) Remind patient that they must have an escort to company them to the office, to remain with them throughout the procedure, and to take them home following the procedure.**

**Thank You ☺**

## **OPERATORY (SURGICAL) SUPPLIES**

### **Checklist #2**

***\*\*Please have your assistant prepare the\*\*  
surgical operatory prior to my arrival,  
to include the following items:***

*NOTE: Some offices find it helpful to fill a box with the  
surgical supplies listed below in order to streamline  
preparation of the surgical operatory.*

- Local Anesthetic (per patient)**
  - 2% Lidocaine w/ 1:100,000 epi x 2 carts.
  - 0.5% Marcaine or Vivicaine w/ 1:200,000 epi x 2 carts
  - 4.0% Articaine w/ 1:100,000 epi x 1 cart.
  - 3.0% Carbocaine x 4 carts.
- Dry Gauze 4x4**
- Dental Floss**
- Alcohol Gauze**
- #15 Scalpel Blade x 2 (per patient)**
- 3° or 4° Gut Sutures (3° chromic gut preferred)**
- Four (4) Monoject #412 Syringes (per patient)**
- Patient Bib x 6 (per patient)**
- Two (2) 27 Gauge Long, Yellow Local Anesthesia  
Needles (per patient)**
- Medium & Large Gloves**
- Nitrous Unit (w/ tanks turned on and mask in place)**
- Large Sterilization Bags (9"x15")—three (3) per patient**
- Three (3) Dixie (or plastic) cups**
- Dry Socket Paste**

**Thank You ☺**